



**Regular Board Meeting Minutes**

**Westside Innovative School House, Inc.  
6550 West 80<sup>th</sup> Street, Los Angeles California 90045  
(Entrance on Emerson Avenue)**

**Call-in Access: 1-605-313-5086  
Access Code: 970986#**

**Thursday, June 27, 2019, 5:00 p.m.**

**I. CALL TO ORDER at 5:13 pm**

**II. ROLL CALL**

Miles Remer, Jason Rudolph, Irene Oliver, Ben Tysch, Vicki Graf, Suzanne Madison Goldstein, Danelle Fisher, Shawna Draxton, Jennie Brook, Mary McCullough  
Absent: Mike Abercrombie, Matthew Swanlund, Stephen De La Rosa

**III. ITEMS FOR BOARD INFORMATION AND/OR DISCUSSION, INCLUDING COMMITTEE AND SCHOOL LEADERSHIP REPORTS**

<b>Item #1:</b>	<b>Update of Development Committee</b>
<b>Description:</b>	Discussion of the purchase of donor management software under \$5,000
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Mike Abercrombie
<b>Materials:</b>	Proposal and Company PPT in May Board Folder
<b>Est. Time:</b>	10 minutes
<b>Minutes:</b>	Tabled as Mike Abercrombie was not in attendance.

<b>Item #2:</b>	<b>Executive Director Monthly Report</b>
<b>Description:</b>	(a) Academic Achievement Report (b) School Climate and Culture (c) Human Capital
<b>Purpose:</b>	Information and Discussion
<b>Presented By:</b>	Dr. Shawna Draxton

<b>Materials:</b>	ED's report in the June Board Folder
<b>Est. Time:</b>	10 min
<b>Minutes:</b>	Dr. Draxton provided a summary of her comprehensive report, including updated information on finances, academic achievement, school culture, finances, facilities, enrollment, renewal, MS to HS matriculation, WASC, oversight, compliance, mandated training and PD. Board discussed the state testing completed in May, and reviewed in detail the school survey results. The Board reviewed the CSD annual site review of WISH Academy, noting good results in the domains of governance and organizational management. CSD's concerns on the fiscal side will be addressed with a collaborative written plan.

#### IV. ITEMS FOR BOARD ACTION

**A. CONSENT ITEMS: Items for action below assigned by the Board at the meeting to be adopted by a single vote. Any item may be pulled off of consent for further discussion by any Board Member at any time before action is taken.**

Chair reviewed each item set forth on the consent agenda; no board members requested that any items be pulled for discussion. Accordingly:

<b>Item #1:</b>	<b>Approval of Board Minutes from May 9, 2019</b>
<b>Description:</b>	Review and approve the minutes from May 9, 2019 meeting
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	May Meeting Minutes - June Board Folder
<b>Est. Time:</b>	2 min
<b>Minutes:</b>	Motion - Jason Rudolph, Second - Vicki Graf, Call for the Vote - Suzanne Goldstein: The following directors voted to approve: Jason Rudolph, Irene Oliver, Ben Tysch, Vicki Graf, Suzanne Madison Goldstein, Danelle Fisher, Mary McCullough. Miles Remer abstained as he was not present at May meeting

<b>Item #2:</b>	<b>Spring 2019 ConApp</b>
<b>Description:</b>	Review, discuss, and vote on proposed ConApp for federal funding
<b>Purpose:</b>	Required submission annually for federal funding
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	Draft ConApp (see June board folder)
<b>Est. Time</b>	5 mins
<b>Minutes:</b>	Motion - Jason Rudolph, Second - Vicki Graf, Call for the Vote - Suzanne Goldstein: Passed unanimously by all directors present (Miles Remer, Jason Rudolph, Irene Oliver, Ben Tysch, Vicki

	Graf, Suzanne Madison Goldstein, Danelle Fisher, Mary McCullough)
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<b>Item #3:</b>	<b>2019-2020 Instructional Minutes</b>
<b>Description:</b>	Review proposed instructional minutes; discussion and vote re same
<b>Purpose:</b>	Ensure compliance with instructional minutes requirements and annual calendar concerns
<b>Presented By:</b>	
<b>Materials:</b>	Proposed 2019-2020 Instructional Minutes Calendar
<b>Est. Time</b>	5 mins.
<b>Minutes:</b>	Motion - Jason Rudolph, Second - Vicki Graf, Call for the Vote - Suzanne Goldstein: Passed unanimously by all directors present (Miles Remer, Jason Rudolph, Irene Oliver, Ben Tysch, Vicki Graf, Suzanne Madison Goldstein, Danelle Fisher, Mary McCullough)

<b>Item #4:</b>	<b>2019-2020 Board Meeting Calendar</b>
<b>Description:</b>	Review proposed annual board meeting calendar; discussion and vote re same
<b>Purpose:</b>	Discussion and vote
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	Proposed 2019-2020 Board Meeting Calendar
<b>Est. Time</b>	5 mins.
<b>Minutes:</b>	Motion - Jason Rudolph, Second - Vicki Graf, Call for the Vote - Suzanne Goldstein: Passed unanimously by all directors present (Miles Remer, Jason Rudolph, Irene Oliver, Ben Tysch, Vicki Graf, Suzanne Madison Goldstein, Danelle Fisher, Mary McCullough)

**B. ACTION ITEMS FOR DISCUSSION AND VOTE:**

<b>Item #1:</b>	<b>Executive Director Contract Renewal</b>
<b>Description:</b>	Executive Director's contract review and renewal
<b>Purpose:</b>	ED employment agreement reviewed annually in light of ED performance evaluation
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	Confidential Report from May Meeting - Closed Session
<b>Est. Time:</b>	10 min
<b>Minutes:</b>	Motion - Jason Rudolph, Second - Miles Remer, Call for the Vote - Suzanne Goldstein: Passed unanimously by all directors present (Miles Remer, Jason Rudolph, Irene Oliver, Ben Tysch, Vicki Graf, Suzanne Madison Goldstein, Danelle Fisher, Mary McCullough)

<b>Item #2:</b>	<b>2019-20 Budget and Education Protection Account Spending Plan</b>
<b>Description:</b>	Review of final proposed 2019-2020 budget and EPA
<b>Purpose:</b>	Continued review and discussion began in May 2019; vite re same
<b>Presented By:</b>	Stephen De La Rosa/Miles Remer
<b>Materials:</b>	Draft 2019-20 Annual Budget and financial documents and EPA
<b>Est. Time:</b>	10 min
<b>Minutes:</b>	Motion - Jason Rudolph, Second - Danelle Fisher, Call for the Vote - Suzanne Goldstein: Passed unanimously by all directors present (Miles Remer, Jason Rudolph, Irene Oliver, Ben Tysch, Vicki Graf, Suzanne Madison Goldstein, Danelle Fisher, Mary McCullough)

<b>Item #3:</b>	<b>Local Control Accountability Plan (LCAP) &amp; Federal Addendum</b>
<b>Description:</b>	Review and discussion of proposed revisions and updates to LCAP for coming year; vote re same
<b>Purpose:</b>	Discussion and vote
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	Draft LCAP document (board folder)
<b>Est. Time:</b>	10 mins.
<b>Minutes:</b>	Motion - Jason Rudolph, Second - Danelle Fisher, Call for the Vote - Suzanne Goldstein: Passed unanimously by all directors present (Miles Remer, Jason Rudolph, Irene Oliver, Ben Tysch, Vicki Graf, Suzanne Madison Goldstein, Danelle Fisher, Mary McCullough)

<b>Item #4:</b>	<b>2019-2020 Employment Contracts</b>
<b>Description:</b>	Review schedule of proposed employment agreements; discussion and vote re same
<b>Purpose:</b>	Oversight
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	Proposed 2019-2020 Employee Schedule and Agreements (in board folder)
<b>Est. Time</b>	10 mins.
<b>Minutes:</b>	No action taken as it was determined that board approval was unnecessary.

<b>Item #5:</b>	<b>2019-2020 Vendor Agreements</b>
<b>Description:</b>	Review proposed vendor agreements; discussion and vote re same
<b>Purpose:</b>	Oversight

<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	Proposed 2019-2020 vendor agreements with: <ul style="list-style-type: none"> <li>● ExED (back office/finance support)</li> <li>● Planet Bravo (STEM)</li> <li>● Charter Safe (Worker’s Comp and General Liability Insurance)</li> <li>● Charter Life (Health &amp; Welfare Insurance)</li> </ul>
<b>Est. Time</b>	10 mins.
<b>Minutes:</b>	Planet Bravo contract isn’t ready for approval and will be deferred until next meeting. Jason Rudolph moved to approve ExED, Charter Safe, and Charter Life agreements; Vicki Graf seconded., Call for the Vote - Suzanne Goldstein: Passed unanimously by all directors present (Miles Remer, Jason Rudolph, Irene Oliver, Ben Tysch, Vicki Graf, Suzanne Madison Goldstein, Danelle Fisher, Mary McCullough)

<b>Item #6:</b>	<b>Wanding Policy -- WISH Middle and WISH Academy High</b>
<b>Description:</b>	Review draft of proposed wanding policy in compliance with LAUSD policy
<b>Purpose:</b>	Ensure compliance with applicable law and policy
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	Draft Wanding Policy
<b>Est. Time</b>	10 mins.
<b>Minutes:</b>	Suzanne Goldstein created resolution for adoption in alignment with LAUSD’s policy, including sunset provisions. LAUSD will sunset their current policy in 2020 while they work with ACLU to develop a new policy. Motion - Jason Rudolph, Second - Vicki Graf, Call for the Vote - Suzanne Goldstein: Passed unanimously by all directors present (Miles Remer, Jason Rudolph, Irene Oliver, Ben Tysch, Vicki Graf, Suzanne Madison Goldstein, Danelle Fisher, Mary McCullough)

**VI. PUBLIC COMMENT**

**VII. CLOSED SESSION ITEMS: None.**

**VIII. ADJOURNMENT: 6:35 pm**

**NOTICES:**

1. The next regular meeting of the Board of Directors will be held on **August 8, 2019 @ 5:00pm.**
2. WISH Charter is nonsectarian in its programs, admission policies, and employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. The Elementary School Facilities

Manager has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in WISH Charter open and public meetings. Requests for disability related modifications or accommodations should be made 72 hours prior to the meeting to Elementary School Facilities Manager at 310.642.9474.

3. Members of the public requesting translation services are required to notify the school within 48 hours of the board meeting. Please contact the Elementary School Facilities Manager at 310.642.9474.

\* Non-agenda items; no individual presentation should be for more than 3 minutes and the total time for this purpose should not exceed 15 minutes. Ordinarily, Board members will not respond to presentations and no action is taken. However, the Board may give direction to staff following a presentation.

\*\* For meetings held by teleconference, attendees may participate at WISH Charter, 6550 W. 80<sup>th</sup> Street, Main Office. Alternatively, for more detailed information on other locations, attendees may contact the Elementary School Facilities Manager at 310.642.9474.